

By-Laws
Sauganash to DC 24, NFP

ARTICLE I
NAME

SECTION 1. The name of this organization shall be "Sauganash To DC 24" (hereinafter referred to as "the Committee").

ARTICLE II
MISSION

SECTION 1. The mission of the Committee is to engage with partners as well as assist with fundraising and the organization of volunteers to help facilitate the Sauganash School Class of 2025's once-in-a-lifetime trip to Washington D.C. This trip offers students the chance to learn about and experience the historical and cultural landmarks that have shaped our nation, nurturing their development as informed and engaged citizens.

ARTICLE III
BOARD OF DIRECTORS

SECTION 1. **Composition:** The Board of Directors of the Committee (hereinafter referred to as "the Board") shall consist of three positions: a Chairperson, a Co-Chairperson, and a Director.

SECTION 2. **Duties:** The Board shall oversee the governance and strategic direction of the Committee. It shall ensure that the Committee's activities and financial affairs align with its mission.

ARTICLE IV
AMMENDMENTS TO BY-LAWS AND ARTICLES OF INCORPORATION

- SECTION 1. **Proposals:** Any proposed amendments to these by-laws or the Committee's Articles of Incorporation must be presented in writing to the Board.
- SECTION 2. **Approvals:** Amendments to the by-laws require an affirmative vote from 2 of the 3 Board Members. However, the ratification and adoption of these by-laws necessitate unanimous approval from all 3 Board Members.
- SECTION 3. **Voting:** Voting can be conducted in writing, through email, or during in-person meetings, which may include online teleconferences like ZOOM.

ARTICLE V
DISSOLUTION

- SECTION 1. Dissolution of the Committee will be determined by a vote of the Board and will take place after the completion of the Sauganash School Class of 2025's trip to Washington D.C. Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of IRC Section 501(c)(3), or the corresponding section of any future federal tax code. Alternatively, assets shall be distributed to the federal government, or to a state or local government, for a public purpose.

ARTICLE VI
GENERAL PROVISIONS

SECTION 1. **Meetings:** The Board shall convene as it determines necessary at times and locations of its choosing. All Board Members must receive a notice of these meetings at least one week in advance. The Board holds discretion over whether to invite interested volunteers, Sauganash School faculty, and parents or guardians of the students to the meetings.

SECTION 2. **Quorum:** A quorum for meetings shall consist of 2 out of the 3 members of the Board.

ARTICLE VII
USE OF PROCEEDS AND FINANCIAL TRANSPARENCY

SECTION 1. **Use of Proceeds:** All proceeds generated by or donated to the Committee shall be used exclusively to offset the costs associated with the Sauganash School Class of 2025's 8th grade trip to Washington D.C. This encompasses, but is not limited to, travel expenses, accommodation costs, educational resources, and any activity directly related to the trip.

SECTION 2. **Financial Transparency:** In our commitment to transparency and accountability, the Committee will regularly update and make available its financial records on our official website, sauganashtodc.com. Donors, supporters, and interested parties are encouraged to review these records to understand the allocation and utilization of funds.

ARTICLE VIII
TERM AND REPLACEMENT OF BOARD MEMBERS

SECTION 1. **Term Duration:** Each member of the Board shall serve until the dissolution of the Committee. If a Board Member must depart due to personal reasons or otherwise, they may do so by submitting a resignation in writing.

SECTION 2. **Replacement:** In the event of a resignation or inability of a Board Member to fulfill their duties, a replacement shall be elected by the remaining Board Members within one month or as soon as possible.

ARTICLE IX
ANNUAL REPORTS

SECTION 1. The Board shall produce an annual report detailing the activities, accomplishments, and financial status of the Committee. This report shall be made available to all members and the public.

ARTICLE X
CONFLICT OF INTEREST

SECTION 1. All Board Members must act in the best interest of the Committee in the service of its mission. Any potential conflicts of interest must be disclosed to the Board and, if necessary, that Member shall recuse themselves from related decisions.